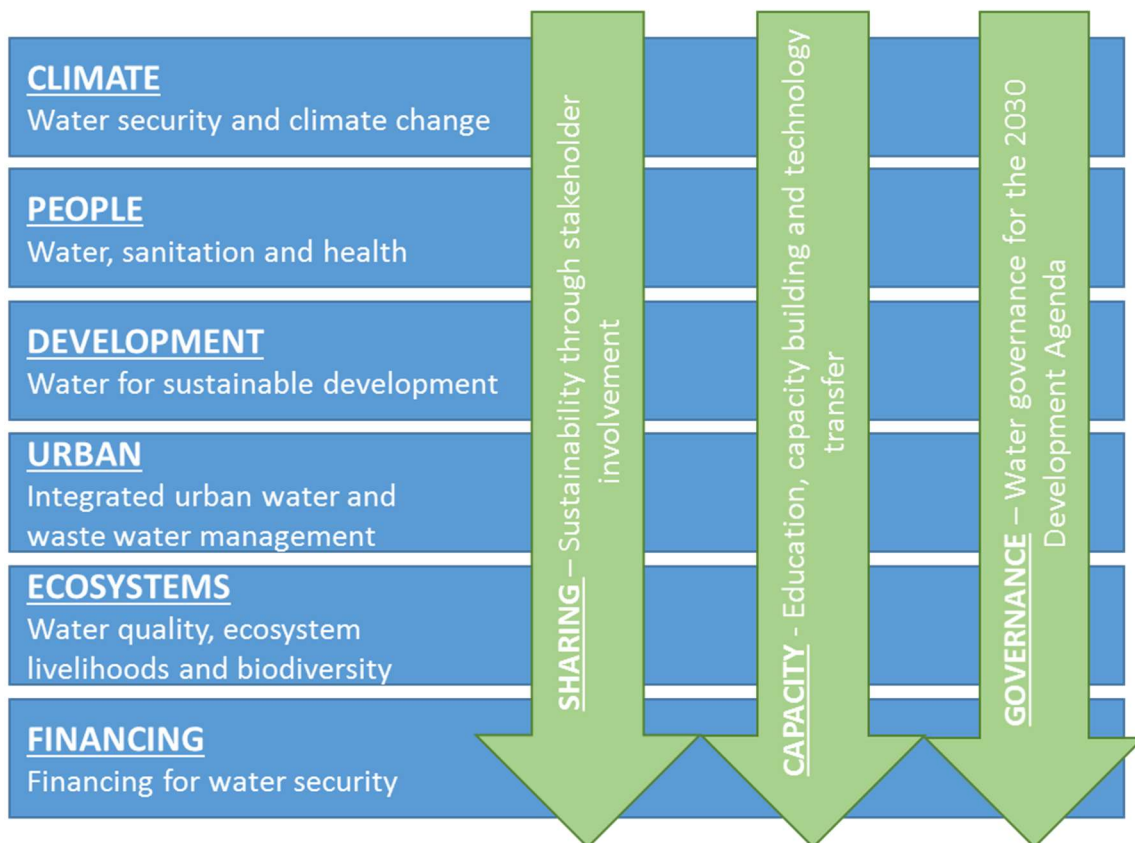


THEMATIC PROCESS COMMISSION

Terms of Reference: Thematic Process Supporting Groups

THE 8th WORLD WATER FORUM THEMATIC FRAMEWORK

The 8th World Water Forum Thematic Framework is structured in six main themes and three crosscutting issues, which relate to each other as follows:



Both themes and crosscutting issues, with the relevant topics, will result in a number of sessions at the 8th World Water Forum. Theme Coordination Groups, Topic Coordination Groups and Session Coordinators¹ will support organization of this process, under the supervision of the Thematic Commission (TC).

¹ Session Coordinators criteria of selection, responsibilities and main tasks will not be addressed here.



THEMATIC PROCESS COMMISSION

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1. Composition

1.1 Theme Coordination Groups

Each Theme Coordination Group, covering one main theme or crosscutting issue, shall be composed of a small number of organizations, decided by the International Steering Committee (ISC) based on TC's recommendation.

The Theme Coordination Group will appoint a leader among the Group, who will be subject to TC approval.

1.2 Topic Coordination Groups

Each Topic Coordination Group shall be composed of a small number of organizations, recommended by the relevant Theme Coordination Group, approved by the TC and submitted to the ISC for final decision.

The Topic Coordination Group will appoint a leader among the Group, who will be subject to The Coordination Group and TC approval.

1.3 Selection criteria

- a. Recognition of organizations at global/regional level
- b. Capacity of mobilizing resources for participation
- c. Balance between South American/Brazilian and international organizations
- d. Balance in terms of represented categories of actors (public, private, civil society, academia)
- e. Limit to participate in only one Theme Coordination Group

2. Responsibilities

2.1 Theme Coordination Groups

- Develop descriptions of theme/issue and improve/elaborate specification of the topics under it.
- Coordinate the work of Topic Coordination Groups: Recruit organizations for the Topic Coordination Groups and submit to TC/ISC for approval. Select Session Coordinators and submit to TC/ISC for approval. Oversee Topic Coordination Groups' work and foster integration between them and with other groups.
- Organize theme/issue plenaries: Decide and organize opening and/or concluding plenary sessions as decided by TC/ISC.
- Integrate development of the theme with the 8th World Water Forum online global consultation: Follow the online thematic discussions, become aware of the reports of outcomes and foster inclusion of outcomes in the Forum, where appropriate.
- Ensure appropriate integration between crosscutting issues and main themes, and with other preparatory processes (Political, Regional, Sustainability and Citizen's Forum).

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- Link themes/issues to the 2030 Development Agenda and other global processes and forums, particularly the Sustainable Development Goals, where appropriate.
- Ensure continuity to the 'Implementation Roadmaps' and provide Follow-up plans, utilizing the 'Action Monitoring System', to the extent decided by the TC/ISC.
- Identify and mobilize relevant stakeholders and experts to participate in discussions, meetings, reference documents and sessions.
- Report regularly to the TC on the progress of the Theme Coordination Group.
- Participate in regular teleconferences and physical meetings during major events such as Stockholm WWW.
- Prepare final theme report and contribute to the synthesis document post-Forum.
- Theme Coordinators are expected to be self-financing, and /or raising resources themselves.

2.2 Topic Coordination Groups

- Develop descriptions of topics, suggest sessions under each one, starting with preparations for and support during the Second Stakeholder Consultation Meeting in March/April 2017.
- Coordinate the work of Session Coordinators: Recruit organizations for acting as Session Coordinators and submit to Thematic Coordination Groups and TC for approval. Oversee Session Coordinators' work and foster integration between them and with other groups.
- Ensure the quality and representativeness of sessions, including modern and interactive formats, and fostering a great deal of exchange with Forum participants.
- Integrate development of the topic with the 8th World Water Forum online global consultation: Follow the online thematic discussions, become aware of the reports of outcomes, foster inclusion of outcomes in the Forum and welcome input from online discussions to design of sessions, where appropriate.
- Link topics to the 2030 Development Agenda and other global processes, particularly the Sustainable Development Goals, where appropriate.
- Ensure continuity to the 'Implementation Roadmaps' and provide Follow-up plans, utilizing the 'Action Monitoring System'.
- Identify and mobilize relevant stakeholders and experts to participate in discussions, meetings, reference documents and sessions, considering gender balance, regional balance, youth and civil society participation.
- Report to, and communicate regularly with, the relevant Theme Coordination Group and support its activities whenever necessary.
- Prepare final topic report and contribute to the synthesis document post-Forum.
- Topic Coordinators are expected to be self-financing, and /or raising resources themselves.

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3. Work Roadmap²

| TIME | ACTIVITY |
|-----------------------------|--|
| By November 2016 | - Make an open call for expressions of interest for Theme and Topic Coordination Groups |
| By December 2016 | - Establish Theme Coordination Groups and their leaders |
| By January 2017 | - Finalize descriptions of themes/issues - Confirm titles of topics (subject to TC/ISC approval) - Draft topic descriptions |
| By February 2017 | - Establish Topic Coordination Groups and their leaders - Assist in planning 2 nd Stakeholder Consultation Meeting (SCM) |
| By March/April 2017 | - Conduct theme/issue and topics discussion during the 2 nd Stakeholder Consultation Meeting - Propose long-list of sessions |
| From May 2017 to April 2018 | Activities yet to be detailed shall include: - Support TC/ISC in definition of sessions - Support TC/ISC in selecting Session Coordinators - Submit opening and/or concluding plenary sessions (subject to TC/ISC approval) - Organize opening and/or concluding plenary sessions - Conduct discussions during the 8 th World Water Forum, including necessary supporting documentation - Produce final reports |

* More coordination meetings could be held during big water events
More events or submission could be required later

² The Work Roadmap is detailed from the first steps to select the Coordination Groups through Second Stakeholder Consultation in March/April 2017. Detailed process after March/April 2017 yet to be decided.