



VACANCY ANNOUNCEMENT

Executive Director

Duty station: World Water Council, Headquarters (Marseille, France)

Reporting to: President

Availability: 01 January 2015

Duration: CDI

BACKGROUND

The World Water Council is an international organisation that promotes sustainable water management throughout the world. It has more than 300 member organizations including governments, non-governmental organizations, businesses, professional networks and research institutions, based in over 50 countries. The World Water Council brings sound information and knowledge on water-related issues into the public domain to raise awareness and create political will to improve water resources planning, management and access to water and sanitation. Every three years, the World Water Council organizes the World Water Forum with over 20,000 participants from around the world.

The multi-cultural and dynamic headquarters of the World Water Council is located in Marseille, France. We employ highly motivated individuals and seek to appoint the Executive Director.

FUNCTIONS AND RESPONSIBILITIES

The Executive Director is responsible for:

- The effective implementation of the triennial strategy and related policies of the Council,
- The proposing and coordination of programs,
- The hiring and management of the staff of the Headquarters.

Under the authority of the President, he/she is responsible for the elaboration of documents addressed to the Bureau and the Board of Governors and implements the decisions made by the General Assembly, the Board of Governors and the Bureau.

In permanent liaison with the President and the Bureau members, he/she establishes and implements work plans in mobilizing the necessary resources and in establishing fundraising and membership drive, and maintains the relations with members and donors.

Within the framework of his/her hiring, he is accountable to the President, acts under his authority and receives instructions only from or through the President

He/she carries out the following detailed tasks:

- Implementation of the World Water Council's strategy voted by the General Assembly through developing associated project portfolios and coordinating programs formulation and execution in respect of the Board of Governors;
- Financial management, reporting and accounting of the Council by the elaboration of financial reports addressed to the Bureau and the Board;
- Establishment and implementation of work plans in mobilizing the necessary resources;
- Implementation, under the authority of the President and of the Bureau members, of the decisions voted by the General Assembly, the Board of Governors and the Bureau.
- Lead the fundraising and membership drive in developing and maintaining excellent relationships with members, partners and donors of the World Water Council;

- Lead the development of the World Water Council's substantive contributions to the World Water Forums and to major relevant international events;

QUALIFICATIONS

The successful candidate will have:

- A minimum of 15 years of international significant experience in the field of water management and governance at international level ;
- Demonstrated experience in developing and leading programs related to water resources development, management and governance;
- Demonstrated capacity in using modern program development, monitoring and evaluation tools;
- Proven track record in resources mobilization;
- Excellent network and communications skills used to interest, inspire and motivate members, partners and staff;
- Fluency in English and French. Other language skills are a plus
- Ability to lead and manage a multi-disciplinary and multi-cultural team;
- High mobility and willingness to travel;
- Good capacities in main office software and wider capacity with internet tools and others a plus.

APPLICATIONS

Those who meet the selection requirements are requested to send their curriculum vitae and a letter of motivation. This letter should explain the candidate's experience with carrying out the above tasks. The candidate needs to present the names and contact details of three references, including one recent employer.

Applications can only be done through recruitment@worldwatercouncil.org and should be received **no later than 09 October 2014** to the attention of:

Mr. Benedito Braga

President
World Water Council
Espace Gaymard
2-4 place d'Arvieux
13002 Marseille - France
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Selected candidates will be informed by **17 October 2014** and will be interviewed in Marseille on **24 October 2014**.